

# Safety Procedures for Weather Related Lockdown

Once our school system is notified of tornado warnings, we will go into lockdown. Lockdown is defined as all students and all staff being relocated to safe areas in the building.

Some of the many ways our system is notified of these situations include the following: During severe weather threats, there is continuous communication between the local Sheriff's Office and the Central Office. We use the local TV stations, local radio stations, and have a weather radio in place to help monitor the situation. We also communicate with neighboring school systems who keep us informed of current weather conditions in their area.

## CURRENT PROCEDURES FOR LOCKDOWN

When the Central Office is notified that tornado warnings are two counties away, schools will go into lockdown and all students and all staff will go to the designated safe area.

**K-8** designated safe area is just beyond the vending area in each hallway which is designed with high-wind walls for protection.

**High School** designated safe area is in the downstairs, underground locker rooms in the gym.

Each area is equipped with the following:

1. First Aid Kits
2. Bathroom Facilities
3. Drinking Fountains
4. Snacks and drinks will be provided in case of extended stay.
5. Effective communication with appropriate school officials.

## STUDENT RELEASE

Once in lockdown students **WILL NOT** be released from the building until the threat of severe weather has passed.

While in lockdown the buses will not run. In the event tornado warnings are issued before buses run in the morning, buses will not run until the tornado warnings have expired.

These procedures have been established for the protection and safety of our students. We appreciate your cooperation. If you have questions, please call the Director of Schools, Diane Elder, at 931-864-3123.